



PSLC Function Booking Form



CUSTOMER DETAILS

DATA PRIVACY POLICY

By entering into the contract with us you agree to receiving communication regarding your accounts, subscriptions, and participating activities. You may receive service messages. Your data may be shared with third parties for agreed data processing such as collection of subscription fees. **PLEASE TICK TO RECEIVE COMMUNICATIONS**

Full Name _____ Member ID _____

Address _____

Home Phone/Mobile _____ Email _____

Room Required:

Blackwood Room (min 20 people/Max 60 people)

Price: **€75.00**

Martello Room (min 100 people/Max 160 people Seated (or 250 Standing)

Price **€175.00**.

nb: parties less than 100 people will be charged €300

Oakwood Room (min 30 people/Max 50 people)

Price: **€50.00**

Price of Room Hire €_____ payable on booking.

There is a supplementary fee for table lines at a charge of €10 per cover.

Room Dressing is an optional extra (price on request)

NB: Blackwood Room not available for private functions during Bistro Opening Hours:
Mon-Thurs 10am-5pm • Fri 10am-7pm • Sat 10am-9pm • Sun 10am-7pm

Function Type: _____ Number attending _____

Date Required: _____ Start Time _____ Finish Time _____

Other Requirements _____

Query taken by _____ Date _____

FUNCTION ROOM DETAILS AGREED - Attach FD1 Form Signed by Client

Signed _____ Date _____

Bar Supervisor

CATERING DETAILS AGREED - Attach FD1 Form Signed by Client

Signed _____ Date _____

Catering Management

BOOKING CONFIRMED

Deposit paid: Receipt number; _____

Details entered on computer

Signed _____ Date _____

Rev:
Date of Issue: 30/07/2019 Page:1 of 1
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